Full governing board terms of reference

FULL GOVERNING BOARD OF OF TERRINGTON ST CLEMENT COMMUNITY SCHOOL
Purpose: To ensure: • That the vision, ethos and strategic direction of the school are clearly defined • That the headteacher performs their responsibilities for the educational performance of the school • The sound, proper and effective use of the school's financial resources The main responsibilities to be managed by the board are outlined below.
Membership: x10 Governors (excluding x4 vacancies) A chair and vice-chair will be elected and a clerk will be appointed.
Quorum: *The quorum for a full governing board meeting is one-half (rounded up to the nearest whole number) of the membership of the governing board, excluding any vacancies. This also excludes any associate members, as they aren't considered members of the governing board.* September 2026 – x5 governors
Meetings: The board will meet at least 6 times a year. Minutes of the meetings will be shared with the board and made available to the public.
Policies and compliance: The board will review and ratify the following policies: • Accessibility Plan • Admissions Policy • Bad Debt • Behaviour Statement of Principles • Capability (Support Staff) • Capability (Teachers) • Charging • Code of Conduct - Governors • Complaints • Conditions of Hire • Critical Incidents & Trauma Mgmt • Data Protection Policy • Designated Teacher Policy • Disciplinary

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- Discrimination, Bullying & Harassment Policy
- Early Career Teacher (ECT)
- Equality
- Exclusions (Suspension & FTE)
- EYFS
- Finance
- First Aid
- Anti-Fraud & Bribery Policy
- Governors' allowances (schemes for paying)
- Grievance
- Health & Safety Pt1
- Health & Safety Pt2
- Instrument of Governance
- Pay Policy
- Performance Mgmt (Teachers)
- Recruitment & Selection Policy
- Redundant Equipment Policy
- References (Provision of) Policy
- Relationships & Sex Education
- Safeguarding & CP
- Salary Scales Non-Teaching Staff
- SEND
- SEND Information Report
- Staffing Adjustment Policy
- Supporting Pupils with Medical Conditions
- Whistle Blowing Policy

Monitoring: The board will be responsible for:

- Monitoring pupil premium spending
- Ensuring that the National Curriculum is taught to all pupils and that school delivers a Broad and Balanced Curriculum
- Checking that the statutory required information is published on the school's website
- Ensuring that health and safety regulations are followed
- Monitoring the efficient and responsible use of school budgets
- Monitoring and agreeing the School Improvement Development Plans
- Overseeing arrangements for specific areas of provision, eg SEND
- Overseeing arrangements for educational visits, including the appointment of a named co-ordinator.
- Keeping under review staff work/life balance, working conditions and well-being, including the monitoring of staff absence
- Considering any appeal against a decision on pay grading, pay awards, disciplinary or other HR considerations as defined in the school policies
- Considering any complaint escalated to the Governing Board
- Considering any PEX or suspension which meets the criteria set out in the School's Exclusion Policy or at the request of a parent/carer.

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Approved by the governing board: Autumn Term 2026	**Next review date:** September 2027

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